

Hope Alliance Georgetown Project

2021 GHF Annual Grant Program

Hope Alliance

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Application Form

General Instructions

If approved, should they receive the short or long application?

Short

Congratulations on your advancement to the full application stage!

Please complete the remaining sections of the application. The first four sections labelled "LOI" are included for your reference and are "read only."

Program Name & Amount Requested

Program Name*

Hope Alliance Georgetown Project

Amount requested

\$50,000.00

LOI - About Your Organization

Organization Mission

The Mission of Hope Alliance is to assist those whose lives have been affected by Family Violence and Sexual Assault by providing safety, services and developing partnerships that lead to hope, healing and prevention.

Organization Vision

Hope Alliance believes that physical, sexual, emotional, psychological, or financial abuse of one human being by another is unacceptable. All abuse diminishes or prohibits the full expression of life and growth that is every person's right. The services provided by our staff are designed to create positive change in the lives of survivors of family and/or sexual violence and to equip survivors with the knowledge and skills necessary for them to break the cycles of violence in which they live. Hope Alliance staff are committed to advancing the Mission by supporting the organization's efforts to improve our community's knowledge of the dynamics of abuse. The Vision of Hope Alliance is to save and transform lives affected by Family Violence and Sexual

Assault and to provide hope to future generations through prevention. Hope Alliance helps victims of all ages move along a continuum to become Survivors and then to become "Thrivers."

Date of Incorporation

4/27/1984

Describe your organization's scope of work

Hope Alliance assists victims of Family Violence and Sexual Assault by providing services and developing partnerships that lead to hope, healing and prevention. Hope Alliance's purpose is to help these victims become survivors, find hope again, heal, thrive and become self-sufficient. There are no other agencies within Williamson County that provide comprehensive services to Family Violence and Sexual Assault survivors and their families.

Hope Alliance (HA) provides free emergency shelter for victims of Family Violence and/or Sexual Assault. Hope Alliance's staff also provide a variety of free, trauma-informed, wrap-around, culturally-sensitive intervention services including a 24/7/365 crisis hotline, crisis chat, crisis intervention, in-person and video trauma-informed counseling, legal advocacy, transitional housing costs assistance, information about resources available for basic needs for families or individuals, transportation to appointments for basic needs, case management, safety plans, accompaniment to the hospital and court, and child care. Hope Alliance also provides prevention education and stabilization to help victims of Family Violence and Sexual Assault on their journeys to violence-free lives.

A "Unit of Service" is defined by government-related grantors as a 1-hour, face-to-face session with a client. Our government-related grantors have identified more than 50 different types of Units of Service that Hope Alliance provides and tracks. In 2019, Hope Alliance provided 35,902 Units of Service over a duration of 37,500+ hours. In 2020, even with a reduction in services due to the COVID-19 pandemic, we still produced 32,476 Units of Service over a duration of 32,960 hours. Our services are comprehensive, broad and deep. We help clients break the cycles of violence in which they live.

How many unique individuals did your organization serve during the prior fiscal year?

913

What geographic area does your organization serve?

HA has been serving victims of Family Violence and/or Sexual Assault in Williamson County since 1984. Hope Alliance operates the only Emergency Shelter for victims of Family Violence or Sexual Assault in Williamson County, TX. However, we do not discriminate based on a client's residence. We serve all who self-identify as in need. In 2020, about 70% of our clients were residents of Williamson County, 15% from Travis County and the remainder from as many as 17 other counties in TX.

Please select the Georgetown zip codes your organization currently serves:

78626
78628
78633
78634
78673
78674

LOI - Financial Overview

UPLOAD: Most Recent Audit.

Please upload your organization's most recent audit and include all formal communication received from the audit firm in relation to the financial statement audit.

NOTE: If your organization has not commissioned an audit AND if you are applying for less than \$25,000, GHF will accept a CPA-prepared financial statement review. As with the audit, upload all formal communication received from the firm in relation to the review.

****GHF will not accept Forms 990, 990-EZ, or 990-PF in place of an audit or CPA-prepared financial statement review.****

All documents must be uploaded as one PDF.

LOI - Funding Request

PRIORITY 1: Basic Needs (Physiological)

Please identify the focus area(s) your proposal seeks to address (select all that apply):

Shelter/Housing

PRIORITY 2: Basic Needs (Safety) & Social Determinants of Health

Please identify the focus area(s) your proposal seeks to address (select all that apply):

Personal Security
Mental Healthcare
Transportation

Priority 3: Supporting Social Determinants of Health for Priorities 1 & 2

Please identify the focus area(s) your proposal seeks to address. Select all that apply:

Health Equity

Proposal Narrative

Describe how GHF grant funds will be used, if awarded. Please be sure to explain how your organization and this funding request aligns with GHF's Mission, Vision/Vision Philosophy, and Target Population. Specifically identify the target population with which you will be working.

2020 was an unusual year due to the pandemic. The number of clients served, the number of units of service produced, etc., went down, presumably because of "Stay Home Stay Safe" orders issued by the Williamson County Commissioner's Court. The total number of clients served per year has averaged slightly over 2,800. Of the 2,800 served on average, 7% have been residents of Georgetown, which translates into 190 to 200 Georgetown residents served per year by all services offered by Hope Alliance. The actual number of Georgetown residents served in 2020 was 120, and of these, 41 received Sheltered Nights of Safety. Through our Hope Alliance Georgetown Project, we expect to provide services for between 120 and 200 Georgetown residents in 2021. Of those that receive face-to-face, one-on-one services, 30% to 35% actually receive Sheltered Nights of Safety in our 30-bed Emergency Shelter. While the number of clients served in 2020 dropped a bit due to COVID-19, the average stay in our Shelter actually increased from 22 days to 28 days, and longer stays in the Shelter increased our expenses per sheltered client to \$2,937. The \$50,000 requested will subsidize the total cost of this project, which in 2021 is budgeted to be \$904,979.

Our target population are Georgetown residents who are victims of family violence and/or sexual assault. Most clients are low to moderate income. Our services will be provided in Round Rock, Texas. All services will occur at the Hope Alliance Emergency Shelter or the Hope Alliance Counseling Center. We expect to serve between 120 and 200 victims with residences in Georgetown. Funding from this award will be used to serve all Georgetown residents who are victims of family violence and/or sexual assault.

Hope Alliance provides free direct services and develops partnerships that lead to hope, healing and prevention. Our goals are to 1) advocate for and create a community in which violence is not tolerated; 2) provide education, prevention, trauma-informed counseling, crisis intervention and other wrap-around intervention services that meet the myriad of needs victims have as they work to recover and work towards violence-free lives; and 3) secure the resources needed to carry out the organization's mission - to assist those whose lives have been affected by Family Violence and Sexual Assault by providing safety, services and developing partnerships that lead to hope, healing and prevention. Hope Alliance operates under the belief that physical, sexual, emotional and psychological abuse of one human being by another is unacceptable. We believe that all abuse diminishes or prohibits the full expression of life and growth that is every person's right. Our approach is empowerment-based advocacy. When victims are given the resources and support that they need then they can thrive. The work of the agency and our funding request align with GHF's Mission and Vision/Vision Philosophy to generate positive change in the community; empower individuals in our community to build and sustain healthy and productive lives; and help provide victims a safe place where they can heal and begin their journey of physical, mental and social well-being.

Hope Alliance's target population for the purpose of this grant request align with the target population of GHF. Hope Alliance serves victims of Family Violence or Sexual Assault of all ages living within Georgetown and its extra-territorial jurisdiction. Hope Alliance does not track income because our services are provided free of charge regardless of socioeconomic status. However, we believe that at least 80% of all our clients are at or below the federal poverty level when their partners' incomes are omitted.

UPLOAD: Proposal Budget & Expense Narrative

Please upload your proposed budget and include the following details:

Staff. Position title(s), salary(ies), and fringe working directly with this program. Include rationale for each position and percentage of time these positions will spend on the program.

Supplies. List descriptions and costs for each supply, including rationale as to why these supplies are essential to the success of the program.

Overhead. Provide your organization's overhead rate and the rationale for that rate. If you include a line item for an administrative position(s), please provide salary percentage and rationale.

LOI - Relationship with Georgetown and GHF

Collaboration

In what ways do you collaborate or coordinate your services with other local organizations to serve Georgetown-area residents?

Hope Alliance has Memorandums of Understanding (MOUs) with all law enforcement departments throughout the county; Scott and White Medical Clinic; Cedar Park Regional Medical Center; Johns Community Hospital; Bluebonnet Trails MH/MR Services; the Williamson County Children's Advocacy Center; Liberty Hill Resource Center; Texas Rio Grande Legal Aid; The Round Rock Area Serving Center; Children at Heart Ministries; and, Opportunities for Burnet and Williamson Counties (OBWC).

Hope Alliance partners with almost every school district in the county. Through these collaborations, Hope Alliance attempts to meet the myriad needs survivors and their families have as they work to recover from their victimization and equip themselves with skills to prevent re-victimization. For instance, the partnerships with local law enforcement enhance clients' ability to pursue justice, an important part of the healing process for many survivors. Hospitals assist in healing illnesses that have often gone untreated because of the energy and attention clients must invest in simply staying alive. The Round Rock Area Serving Center and The Caring Place assist with clothing, food, rent deposits, and other financial need.

The agency also coordinates with a number of other organizations that assist with financial education, skills-based learning such as garden clubs, and others that provide important contacts to resources such as apartment locators, car dealerships and job placement organizations.

Children at Heart Ministries is the umbrella organization for STARRY (Service to At Risk and Runaway Youth) and a number of other programs that serve abused children. We refer clients to STARRY for longer-term housing. STARRY acts as a referral source into our counseling, shelter, and legal advocacy services. Also, Space in LifePointe Church in Hutto has provided for our intervention services. We receive financial support from a number of churches and have had many of their members complete volunteer projects for us.

Finally, all of these organizations serve as referral sources to Hope Alliance services.

Describe your organization's work in Georgetown

Emergency Shelter for Georgetown residents who are victims of Family Violence or Sexual Assault will be provided in Round Rock, Texas at the Hope Alliance Emergency Shelter.

Hope Alliance operates a free Emergency Shelter for victims of Family Violence or Sexual Assault and their children. The total number of individuals that can be served in the shelter is 30 in one day/night. Within 24 hours of a victim's admittance into the shelter, the victim/client is assigned a case manager who meets with the client weekly. At the first meeting, the client and case manager work collaboratively to

develop a list of goals that the client will work to achieve while in the shelter. These goals are short and long-term goals.

Clients have access to legal advocates, crisis counselors, and peer counselors. Clients have access to a clothing closet, basic toiletries and food for meals and snacks. All our services are provided free of charge.

Our shelter is the only domestic violence shelter in Williamson County that offers comprehensive wrap-around intervention services to victims and their families. The large majority of victims sheltered are women and children. Our typical client is a mother with two or three children with no other safe place to live.

Hope Alliance staff provide residents with their shelter basic needs and child care service in tandem with other self-sufficiency initiatives. Clients and their children have a greater sense of security and belonging upon entering the shelter. Hope Alliance staff increase the victims' knowledge about the resources available to them and their families upon exiting the shelter.

Upon exit from the shelter, at least 85% of the clients will:

- Have an increased sense of security upon exiting the shelter,
- A decreased sense of hopelessness,
- Have increased knowledge of available resources to aid in their journey, and
- Leave with an enhanced set of skills to help avoid re-victimization.

How many unique Georgetown residents did your organization serve during the prior fiscal year?

Out of the total number of unique individuals your organization served during the prior fiscal year, how many were Georgetown residents?

120

Is your organization's main office located in Georgetown?

No

If no,

where is your organization's main office located? Do you maintain a satellite space in Georgetown? If so, what is the address of the Georgetown-based satellite space?

Has your organization ever received a GHF grant?

Yes

Do you currently receive any form of rent assistance from GHF?

No

If yes, please provide:

- Property address;
- Annual rent payments to GHF;
- Annual grant dollars committed by GHF to your organization specifically associated with your lease agreement.

Instructions for Shorter Applications

Congratulations! You have been approved by the GHF Grants Committee to complete an abridged version of our application in 2021. To finalize your application this year, you will only need to complete the following sections:

- Goals
- Organizational Financials
- Citations, Acknowledgement & Assurance

Goals

Grant Period: The grant period for all GHF Annual Grants is **July 1 - June 30**.

Number of Georgetown residents to be served by this grant*

200

INSTRUCTIONS: Input at least 1 and up to 3 goals that will be achieved through the funding of this proposal. The goal(s) should be attainable within the 12-month grant period.

GOAL 1*

What end result would this grant support?

This grant will support up to 200 survivors of family and/or sexual violence in the Georgetown community and its extra-territorial jurisdiction by providing safety and services that aid in the physical and mental well being of the survivor.

Support for the Goal 1: Outcomes, Outputs, Tracking, Activities, Inputs*

Provide a logic model(s) through which you will achieve your goal(s). Organize the logic model for each goal as outlined below. Additional prompts are provided to guide your responses within each category.

Outcomes: *What result will show the accomplishment of the strategy? What impact do you anticipate will result from completion of the activities?*

Outputs: *What are the quantitative measures (# of participants, # of sessions held, # of encounters, etc.) that demonstrate progress?*

Tracking: *How will you measure your progress? What systems will you employ to assess the activities?*

Activities: *What activities will support the goal?*

Inputs: *What resources (human, financial, organization, etc.) will be committed to this goal?*

Outcomes: Upon exit from our shelter, clients will have an increased sense of security, a decreased sense of hopelessness, an increased knowledge of available resources to aid in their journey and will leave with an enhanced set of skills to help avoid re-victimization.

Outputs: Approximately 200 survivors will have access to weekly meetings with a case manager, at least 12 sessions with a master's level counselor as well as food and clothing throughout their stay.

Tracking: Progress is measured by the case manager during weekly meeting notes as well as exit surveys taken by their counselors.

Activities: Activities that will support the goal are weekly meetings with case managers, legal advocates, crisis counselors and peer counselors.

Inputs: Resources committed to this goal are safe housing in our emergency shelter, food, clothing, transportation, licensed counselors, advocates, and other staff of Hope Alliance. Hope Alliance will also take steps in re-opening our counseling satellite offices in 2021-2022, as soon as there is a formal declaration by CDC Officials that "Herd Immunity" has been achieved. This is to occur when about 85% of the population has been vaccinated.

GOAL 2 (if applicable)

N/A

Support for the Goal 2: Outcomes, Outputs, Tracking, Activities, Inputs

Provide a logic model(s) through which you will achieve your goal(s). Organize the logic model for each goal as outlined below.

Outcomes:

Outputs:

Tracking:

Activities:

Inputs:

N/A

GOAL 3 (if applicable)

N/A

Support for the Goal 3: Outcomes, Outputs, Tracking, Activities, Inputs

Provide a logic model(s) through which you will achieve your goal(s). Organize the logic model for each goal as outlined below.

Outcomes:

Outputs:

Tracking:

Activities:**Inputs:**

N/A

Your Goals and Organization's Strategic Plan*

Does your organization adhere to a strategic plan? If so, how do specific components of your strategic plan tie to the goals outlined in this section?

Hope Alliance's does adhere to a Strategic Plan which is to expand organizational capacity to provide needs-based, wrap-around, trauma-informed services on campus-like setting. Our goal to support up to 200 survivors of family and/or sexual violence in the Georgetown community and its extra-territorial jurisdiction by providing safety and services that aid in the physical and mental well being of the survivor tie into this plan in that we currently provide all services in our strategic plan except for the campus-like setting. Hope Alliance is currently working towards achieving this last portion of our strategic plan.

Organizational Financials**Fiscal Year Start Date***

Please enter the start date of your current fiscal year

01/01/2021

Fiscal Year End Date*

Please enter the end date of your current fiscal year.

12/31/2021

What are your organization's cash reserves, i.e., days cash on hand?*

\$150,000.00

How many months could the organization operate at your continued budget level?*

2

UPLOAD: Balance Sheet for Prior Fiscal Year*

(PDF format)

20210330-EXEC-Balance Sheet 2020.pdf

UPLOAD: Income Statement for Prior Fiscal Year*

(PDF format)

20210330-EXEC-Statement of Cash Flows December 2020.pdf

UPLOAD: Actual vs. Budget Income Statement for the Prior Fiscal Year*

(PDF format)

20200315-EXEC-Revenues and Expenditures December 2020.pdf

UPLOAD: Current Year-to-Date Financials to include Balance Sheet and Income Statement.*

(PDF format)

20210131-EXEC-January 2021 Financials.pdf

UPLOAD: Year-to-Date Cash Flow Statement

If your organization generates a Cash Flow statement, upload it here in PDF format. If not, leave blank.

20210129-EXEC-Cash Flow Projection February-April 2021.pdf

UPLOAD: Organization Budget for Proposed Fiscal Year, Related to the Grant Period*

(PDF format)

20210101-EXEC-Approved 2021 Agency Budget.pdf

Most Recent Organization Audit

If your organization completed an audit since your LOI submission, please upload the most recent audit here.

20200901-EXEC-2019 Audit Management Representation Letter and Questionnaire.pdf

Sources of Organizational Support: Individual Donor Contributions*

Provide the total revenue from individual contributions and the total number of individual donors from the prior fiscal year (please do not disclose donor names).

\$33,009 with 525 individual donors

Sources of Organizational Support: Top 5 Sources*

Provide your organization's top 5 sources of revenue from the prior fiscal year (PFY) and the amount (e.g., Texas Health & Human Services contract, \$250,000).

Small Business Administration PPP Loan (Forgiven) - \$300,800
Health and Human Services Commission - \$257,697
General Victims Services Assistant Grant - \$223,129
St David's Foundation Grant - \$195,068
Sexual Assault Prevention & Crisis Services Program Grant - \$149,938

Citations, Acknowledgement & Assurance

Additional Information and Research Citations (optional)

Upload any critical details about your organization or program(s) not already included within this application that will strengthen your case for funding (no marketing material, please). This attachment may also be used to cite any statistics/research, and to define key terms and/or acronyms.

Acknowledging GHF*

Type your name and date in the space below to assure that if funded, the organization will acknowledge GHF on all related marketing materials, your website, social media, and in any other communications in which this program is promoted.

Lesa Cantrell

Assurance*

Type your name and date in the space provided to assure that by submitting this application, you 1) confirm that the information herein is true and correct, 2) confirm that if funded, funds will be spent according to the budget listed in this application, and 3) confirm that the organization will submit interim and final reports as required.

Lesa Cantrell

File Attachment Summary

Applicant File Uploads

- 20210330-EXEC-Balance Sheet 2020.pdf
- 20210330-EXEC-Statement of Cash Flows December 2020.pdf
- 20200315-EXEC-Revenues and Expenditures December 2020.pdf
- 20210131-EXEC-January 2021 Financials.pdf
- 20210129-EXEC-Cash Flow Projection February-April 2021.pdf
- 20210101-EXEC-Approved 2021 Agency Budget.pdf
- 20200901-EXEC-2019 Audit Management Representation Letter and Questionnaire.pdf

Hope Alliance
Balance Sheet
As of 12/31/2020

	Beginning Period Balance	Current Period Balance	Current Period Change
Assets			
Current Assets			
Cash & Cash Equivalents			
R Bank Checking	82,100.00	168,401.00	86,301.00
R Bank Savings	1,996.00	150,000.00	148,004.00
Petty Cash- Main Office	500.00	500.00	0.00
Petty Cash - Shelter	<u>200.00</u>	<u>200.00</u>	<u>0.00</u>
Total Cash & Cash Equivalents	84,797.00	319,101.00	234,305.00
Accounts Receivable			
Accounts Receivable	3,983.00	6,365.00	2,382.00
AR Health Subsidy	0.00	1,430.00	1,430.00
AR Government Funds	297,531.00	239,975.00	(57,556.00)
AR Non-Government	<u>130,449.00</u>	<u>30,000.00</u>	<u>(100,449.00)</u>
Total Accounts Receivable	431,963.00	277,770.00	(154,193.00)
Prepaid Expenses			
Prepaid Expenses	0.00	15,000.00	15,000.00
Misc Prepaid Expenses	185.00	1,600.00	1,415.00
Prepaid Insurance	934.00	1,832.00	898.00
Prepaid Subscription/Dues	<u>5,867.00</u>	<u>9,348.00</u>	<u>3,481.00</u>
Total Prepaid Expenses	<u>6,986.00</u>	<u>27,780.00</u>	<u>20,794.00</u>
Total Current Assets	523,745.00	624,651.00	100,906.00
Long-term Assets			
Property & Equipment			
Vehicles	16,626.00	16,626.00	0.00
Accumulated Depreciation Vehicle	(831.00)	(1,663.00)	(831.00)
Land	32,000.00	32,000.00	0.00
Building	128,000.00	128,000.00	0.00
Accumulated Depreciation Building	(121,728.00)	(125,791.00)	(4,063.00)
Building Improvements	747,856.00	761,934.00	14,078.00
Leasehold Improvements - Main Office	86,673.00	87,702.00	1,029.00
Accumulated Depreciation Building Improvements	(240,654.00)	(271,372.00)	(30,718.00)
Furniture Fixtures and Equipment	260,260.00	293,117.00	32,857.00
Accumulated Depreciation FF&E	<u>(189,381.00)</u>	<u>(214,923.00)</u>	<u>(25,542.00)</u>
Total Property & Equipment	<u>718,821.00</u>	<u>705,630.00</u>	<u>(13,190.00)</u>
Total Long-term Assets	<u>718,821.00</u>	<u>705,630.00</u>	<u>(13,190.00)</u>
Total Assets	<u>1,242,566.00</u>	<u>1,330,281.00</u>	<u>87,715.00</u>

Hope Alliance
Balance Sheet
As of 12/31/2020

	Beginning Period Balance	Current Period Balance	Current Period Change
Liabilities			
Short-term Liabilities			
Accounts Payable			
Accounts Payable	44,219.00	22,638.00	(21,581.00)
Accrued Payroll Expense	0.00	0.00	0.00
Accrued Wages	29,640.00	39,881.00	10,240.00
Accrued Payroll Taxes	7,827.00	10,202.00	2,376.00
Accrued Unem Tax	529.00	6,747.00	6,219.00
Accrued Health	1,329.00	1,514.00	185.00
Accrued Dental	255.00	652.00	397.00
Accrued PTO Liability	19,134.00	19,134.00	0.00
Accrued Vision	40.00	(253.00)	(293.00)
Accrued Critical Illness	30.00	61.00	31.00
Accrued Voluntary Group Accident	56.00	22.00	(34.00)
Accrued VOL Life/AD&D	0.00	113.00	113.00
Accrued Short Term Disability	49.00	61.00	12.00
Accrued Retirement Plan	0.00	2,770.00	2,770.00
Accrued Life/ADD/LTD	104.00	248.00	144.00
Accrued Workers comp Payable	155.00	1,169.00	1,014.00
Total Accounts Payable	103,367.00	104,959.00	1,593.00
Other Short-term Liabilities			
R Bank Revolving Credit Line	89,777.00	0.00	(89,777.00)
Total Other Short-term Liabilities	89,777.00	0.00	(89,777.00)
Total Short-term Liabilities	193,144.00	104,959.00	(88,185.00)
Long-term Liabilities			
Notes Payable			
Note Payable- Mortgage	20,365.00	14,038.00	(6,328.00)
Total Notes Payable	20,365.00	14,038.00	(6,328.00)
Total Long-term Liabilities	20,365.00	14,038.00	(6,328.00)
Total Liabilities	213,510.00	118,997.00	(94,512.00)
Net Assets			
Beginning Net Assets			
Net Assets	1,029,056.00	1,029,056.00	0.00
Current YTD Net Income	0.00	182,228.00	182,228.00
Total Current YTD Net Income	0.00	182,228.00	182,228.00
Total Net Assets	1,029,056.00	1,211,284.00	182,228.00
Total Liabilities and Net Assets	1,242,566.00	1,330,281.00	87,715.00

Hope Alliance
Statement of Cash Flows
As of 12/31/2020

	Current Period	Current Period % Change	Current Period Change	Current Year
Cash Flows from Operating Activities				
Receipts from Government Sources	1,267,454.00	14.52	160,672.00	1,267,454.00
Receipts from Non-Government Sources	1,210,132.00	61.76	462,026.00	1,210,132.00
Interest & Dividends Received	321.00	405.49	258.00	321.00
Miscellaneous Receipts	41,390.00	24.65	8,186.00	41,390.00
Interest Paid	(3,740.00)	61.24	(1,421.00)	(3,740.00)
Operating Expenses	(2,136,012.00)	10.34	(200,109.00)	(2,136,012.00)
Total Cash Flows from Operating Activities	<u>379,545.00</u>	<u>(858.08)</u>	<u>429,612.00</u>	<u>379,545.00</u>
Cash Flows from Investing Activities				
Net Cash from Purchase/Sale of Assets	(47,964.00)	(52.67)	53,383.00	(47,964.00)
Net Cash from Reserves	150,000.00	100.00	150,000.00	150,000.00
Net Cash from Investment Transactions	(150,463.00)	4,513.08	(147,201.00)	(150,463.00)
Total Cash Flows from Investing Activities	<u>(48,426.00)</u>	<u>(53.71)</u>	<u>56,182.00</u>	<u>(48,426.00)</u>
Cash Flows from Financing Activities				
Net Cash from Line of Credit Transactions	(89,777.00)	(200.00)	(179,555.00)	(89,777.00)
Net Cash from Long-term Debt	(7,037.00)	0.00	0.00	(7,037.00)
Total Cash Flows from Financing Activities	<u>(96,814.00)</u>	<u>(217.01)</u>	<u>(179,555.00)</u>	<u>(96,814.00)</u>
Beginning Cash & Cash Equivalents	<u>84,797.00</u>	<u>(71.68)</u>	<u>(214,654.00)</u>	<u>84,797.00</u>
Ending Cash & Cash Equivalents	<u>319,101.00</u>	<u>40.25</u>	<u>91,585.00</u>	<u>319,101.00</u>
Change In Cash for the Period	<u>234,305.00</u>	<u>(425.72)</u>	<u>306,239.00</u>	<u>234,305.00</u>

Hope Alliance
Statement of Revenues and Expenditures - Board
From 1/1/2020 Through 12/31/2020

	<u>YTD Actual</u>
Revenue	
Government Grant Revenue	
Health and Human Services Commission	257,697.00
HHSC Covid	23,122.00
SAPCS States	149,938.00
SAPCS Federal - RPE	99,032.00
Other Victims Assistant Grant	46,307.00
General Victims Assistance Grant	223,129.00
Emergency Food and Shelter Program	27,181.00
EFSP CARES	89,735.00
City of Cedar Park	15,000.00
City of Georgetown	30,504.00
City of Hutto	15,000.00
City of Round Rock	35,000.00
City of Taylor	10,000.00
Williamson County CDBG	15,000.00
Williamson County CDBG Transitional Housing	35,000.00
Wilco Forward	15,000.00
Williamson County General Fund	85,000.00
Williamson County District Court	<u>38,253.00</u>
Total Government Grant Revenue	1,209,898.00
Non-Government Grant Revenue	
Contributions Non-Government Grants	<u>485,839.00</u>
Total Non-Government Grant Revenue	485,839.00
Contributions	
Contributions- Other	300,800.00
Individual Contributions	33,009.00
Corporate Contributions	57,515.00
Faith Based Contributions	20,200.00
Foundation Contributions	28,505.00
Event Sponsorships	24,180.00
Event Ticket Sales	2,295.00
Other Event Revenue	161,153.00
In-Kind Volunteer/Intern	10,274.00
In-Kind Supplies	<u>31,115.00</u>
Total Contributions	669,046.00
Other Revenue	
Interest Income	<u>321.00</u>
Total Other Revenue	<u>321.00</u>
Total Revenue	<u>2,365,104.00</u>

Hope Alliance
Statement of Revenues and Expenditures - Board
From 1/1/2020 Through 12/31/2020

	<u>YTD Actual</u>
Expenses	
Payroll Expenses	
Salaries Expense	1,444,320.00
Medicare Expense	19,875.00
Social Security Expense	84,981.00
Unemployment Expense	36,447.00
Worker's Compensation Expense	6,254.00
Retirement Benefit	26,753.00
Health	99,892.00
Health Subsidy	(14,850.00)
Life/LTD/AD&D	3,905.00
Dental	3,778.00
Total Payroll Expenses	1,711,355.00
Bank Expenses	
Bank Service Charge	864.00
Credit Card Processing Fees	10,509.00
Interest Expense	3,740.00
Interest on Lien	709.00
Total Bank Expenses	15,823.00
Operating Expenses	
Contract Labor	2,100.00
Professional and Audit Fees	10,789.00
Dues and Subscriptions	21,973.00
Interpreter Services	3,344.00
IT Services	19,841.00
New Hire Expense	7,386.00
Travel Expenses/Mileage	3,036.00
Staff Training & Devel	10,558.00
Employee Acknowledgement	2,144.00
Office Supplies	12,518.00
Advertising	8,866.00
Volunteer Expense	194.00
Fund Raising Expense	7,848.00
Postage	934.00
Printing	2,834.00
Storage	5,901.00
Rent	70,800.00
Pest Control	1,778.00
Janitorial	11,984.00
Termite Renewal	135.00
Maintenance/Repairs	8,395.00
Security	1,810.00
Communications	14,263.00
Electricity	17,758.00
Water	1,140.00

Hope Alliance
Statement of Revenues and Expenditures - Board
From 1/1/2020 Through 12/31/2020

	<u>YTD Actual</u>
Wastewater	1,465.00
Gas	980.00
Trash Disposal	5,971.00
Program Expense	50,795.00
Supplies	10,108.00
Groceries	7,003.00
Client Services Expense	6,959.00
Board Expense	231.00
In-Kind Volunteer/Intern Exp	10,274.00
In-Kind Office Supplies	833.00
In-Kind Program Supplies	30,283.00
Depreciation Expense	61,154.00
Insurance Expense	20,851.00
Reserves	150,000.00
Furniture Fixtures and Equipment	434.00
Computer/Software	29.00
Total Operating Expenses	<u>605,698.00</u>
Total Expenses	<u>2,332,876.00</u>
Net Ordinary Income Before Capital	<u>32,228.00</u>
Income After Capital Items	<u>32,228.00</u>

Hope Alliance
Statement of Revenues and Expenditures - Board
From 1/1/2021 Through 1/31/2021

	Current Mo Actual	Current Mo Budget	Current Mo Budget Variance	YTD Actual	YTD Budget	YTD Budget Variance	Percent Total Budget Remaining
Revenue							
Government Grant Revenue							
Health and Human Services Commission	23,727.00	25,134.00	(1,407.00)	23,727.00	25,134.00	(1,407.00)	(92)%
HHSC Covid	385.00	0.00	385.00	385.00	0.00	385.00	0 %
SAPCS States	12,023.00	11,865.00	158.00	12,023.00	11,865.00	158.00	(92)%
SAPCS Federal - RPE	8,734.00	8,333.00	401.00	8,734.00	8,333.00	401.00	(91)%
Other Victims Assistant Grant	3,812.00	3,500.00	312.00	3,812.00	3,500.00	312.00	(91)%
General Victims Assistance Grant	172.00	6,813.00	(6,640.00)	172.00	6,813.00	(6,640.00)	(100)%
Total Government Grant Revenue	48,854.00	55,645.00	(6,792.00)	48,854.00	55,645.00	(6,792.00)	(95)%
Non-Government Grant Revenue							
Contributions Non-Government Grants	25,000.00	60,767.00	(35,767.00)	25,000.00	60,767.00	(35,767.00)	(97)%
Total Non-Government Grant Revenue	25,000.00	60,767.00	(35,767.00)	25,000.00	60,767.00	(35,767.00)	(97)%
Contributions							
Individual Contributions	2,253.00	5,708.00	(3,455.00)	2,253.00	5,708.00	(3,455.00)	(97)%
Corporate Contributions	2,045.00	3,750.00	(1,705.00)	2,045.00	3,750.00	(1,705.00)	(95)%
Faith Based Contributions	9,788.00	2,500.00	7,288.00	9,788.00	2,500.00	7,288.00	(67)%
Foundation Contributions	0.00	2,167.00	(2,167.00)	0.00	2,167.00	(2,167.00)	(100)%
Event Sponsorships	0.00	5,000.00	(5,000.00)	0.00	5,000.00	(5,000.00)	(100)%
Event Ticket Sales	0.00	0.00	0.00	0.00	0.00	0.00	(100)%
Other Event Revenue	9,110.00	1,000.00	8,110.00	9,110.00	1,000.00	8,110.00	(93)%
In-Kind Volunteer/Intern	2,043.00	1,000.00	1,043.00	2,043.00	1,000.00	1,043.00	(83)%
In-Kind Supplies	2,432.00	4,167.00	(1,735.00)	2,432.00	4,167.00	(1,735.00)	(95)%
Total Contributions	27,670.00	25,292.00	2,378.00	27,670.00	25,292.00	2,378.00	(94)%
Other Revenue							
Interest Income	14.00	25.00	(11.00)	14.00	25.00	(11.00)	(95)%
Total Other Revenue	14.00	25.00	(11.00)	14.00	25.00	(11.00)	(95)%
Total Revenue	101,538.00	141,729.00	(40,191.00)	101,538.00	141,729.00	(40,191.00)	(96)%
Expenses							
Payroll Expenses							
Salaries Expense	116,579.00	123,583.00	7,004.00	116,579.00	123,583.00	7,004.00	92 %
Medicare Expense	1,576.00	1,792.00	215.00	1,576.00	1,792.00	215.00	93 %
Social Security Expense	6,740.00	7,667.00	927.00	6,740.00	7,667.00	927.00	93 %
Unemployment Expense	6,493.00	6,500.00	7.00	6,493.00	6,500.00	7.00	68 %
Worker's Compensation Expense	576.00	650.00	74.00	576.00	650.00	74.00	92 %
Retirement Benefit	2,728.00	4,943.00	2,215.00	2,728.00	4,943.00	2,215.00	95 %
Health	9,825.00	10,750.00	925.00	9,825.00	10,750.00	925.00	92 %
Health Subsidy	(1,540.00)	(2,640.00)	(1,100.00)	(1,540.00)	(2,640.00)	(1,100.00)	95 %
Life/LTD/AD&D	364.00	396.00	31.00	364.00	396.00	31.00	92 %
Dental	419.00	450.00	31.00	419.00	450.00	31.00	92 %
Total Payroll Expenses	143,761.00	154,091.00	10,330.00	143,761.00	154,091.00	10,330.00	92 %
Bank Expenses							
Bank Service Charge	81.00	63.00	(19.00)	81.00	63.00	(19.00)	89 %
Credit Card Processing Fees	161.00	400.00	239.00	161.00	400.00	239.00	99 %
Interest Expense	0.00	167.00	167.00	0.00	167.00	167.00	100 %

Hope Alliance
Statement of Revenues and Expenditures - Board
From 1/1/2021 Through 1/31/2021

	Current Mo			YTD Budget			Percent Total
	Current Mo	Current Mo	Budget	YTD Actual	YTD Budget	Variance	Budget
	Actual	Budget	Variance				Remaining
Interest on Lien	54.00	100.00	46.00	54.00	100.00	46.00	96 %
Principal Paid YTD	533.00	540.00	7.00	533.00	540.00	7.00	91 %
Total Bank Expenses	829.00	1,269.00	441.00	829.00	1,269.00	441.00	96 %
Operating Expenses							
Professional and Audit Fees	0.00	0.00	0.00	0.00	0.00	0.00	100 %
Dues and Subscriptions	1,967.00	1,667.00	(300.00)	1,967.00	1,667.00	(300.00)	90 %
Interpreter Services	0.00	167.00	167.00	0.00	167.00	167.00	100 %
IT Services	1,660.00	1,600.00	(60.00)	1,660.00	1,600.00	(60.00)	91 %
New Hire Expense	6.00	250.00	244.00	6.00	250.00	244.00	100 %
Travel Expenses/Mileage	171.00	250.00	79.00	171.00	250.00	79.00	94 %
Staff Training & Devel	129.00	200.00	71.00	129.00	200.00	71.00	99 %
Employee Acknowledgement	272.00	167.00	(105.00)	272.00	167.00	(105.00)	86 %
Office Supplies	942.00	833.00	(109.00)	942.00	833.00	(109.00)	91 %
Advertising	1,459.00	833.00	(626.00)	1,459.00	833.00	(626.00)	85 %
Volunteer Expense	178.00	83.00	(94.00)	178.00	83.00	(94.00)	82 %
Fund Raising Expense	0.00	100.00	100.00	0.00	100.00	100.00	100 %
Postage	110.00	120.00	10.00	110.00	120.00	10.00	78 %
Printing	0.00	300.00	300.00	0.00	300.00	300.00	100 %
Storage	392.00	500.00	108.00	392.00	500.00	108.00	93 %
Rent	5,900.00	5,900.00	0.00	5,900.00	5,900.00	0.00	92 %
Pest Control	139.00	139.00	0.00	139.00	139.00	0.00	76 %
Janitorial	951.00	1,000.00	49.00	951.00	1,000.00	49.00	76 %
Termite Renewal	0.00	0.00	0.00	0.00	0.00	0.00	100 %
Maintenance/Repairs	1,714.00	500.00	(1,214.00)	1,714.00	500.00	(1,214.00)	66 %
Security	105.00	100.00	(5.00)	105.00	100.00	(5.00)	91 %
Communications	1,246.00	1,300.00	54.00	1,246.00	1,300.00	54.00	91 %
Electricity	1,293.00	1,670.00	377.00	1,293.00	1,670.00	377.00	94 %
Water	76.00	90.00	14.00	76.00	90.00	14.00	94 %
Wastewater	100.00	125.00	25.00	100.00	125.00	25.00	93 %
Gas	111.00	115.00	4.00	111.00	115.00	4.00	88 %
Trash Disposal	550.00	500.00	(50.00)	550.00	500.00	(50.00)	89 %
Program Expense	55.00	850.00	795.00	55.00	850.00	795.00	99 %
Supplies	668.00	800.00	132.00	668.00	800.00	132.00	93 %
Groceries	293.00	850.00	557.00	293.00	850.00	557.00	97 %
Client Services Expense	638.00	800.00	162.00	638.00	800.00	162.00	94 %
Board Expense	272.00	400.00	128.00	272.00	400.00	128.00	55 %
In-Kind Volunteer/Intern Exp	2,043.00	1,000.00	(1,043.00)	2,043.00	1,000.00	(1,043.00)	83 %
In-Kind Office Supplies	92.00	417.00	325.00	92.00	417.00	325.00	98 %
In-Kind Program Supplies	2,340.00	3,750.00	1,410.00	2,340.00	3,750.00	1,410.00	95 %
Insurance Expense	2,251.00	2,080.00	(171.00)	2,251.00	2,080.00	(171.00)	87 %
Reserves	13,333.00	13,333.00	0.00	13,333.00	13,333.00	0.00	92 %
Furniture Fixtures and Equipment	0.00	333.00	333.00	0.00	333.00	333.00	100 %
Computer/Software	1,239.00	1,300.00	61.00	1,239.00	1,300.00	61.00	75 %
Total Operating Expenses	42,695.00	44,422.00	1,728.00	42,695.00	44,422.00	1,728.00	92 %
Total Expenses	187,284.00	199,782.00	12,498.00	187,284.00	199,782.00	12,498.00	92 %
Net Ordinary Income Before Capital	(85,747.00)	(58,054.00)	(27,693.00)	(85,747.00)	(58,054.00)	(27,693.00)	0 %
Income After Capital Items	(85,747.00)	(58,054.00)	(27,693.00)	(85,747.00)	(58,054.00)	(27,693.00)	0 %

Cash Flow Projection Hope Alliance

Starting date

Jan-21

Cash balance alert minimum

150,000

	Beginning	Mar-21	Apr-21
Cash on hand (beginning of month)	292,132	281,754	168,188

REVENUE - CASH RECEIVED	Feb-21	Mar-21	Apr-21
HHSC - HEALTH AND HUMAN SERVICES COMMISSION	26,413	32,445	32,445
HHSC - ROLL OVER FROM YEAR 1 TO BE PAID THEN RCVD IN 2021	-42,225		
OAG SEXUAL ASSAULT PROGRAM AND CRISIS SERVICES-STATE	12,011	11,865	11,865
OAG SEXUAL ASSAULT PROGRAM AND CRISIS SERVICES-FEDERAL	19,045	11,852	11,852
OAG OTHER VICTIMS ASSISTANCE GRANT (OVAG)	7,596	3,800	3,800
OOG VICTIMS OF CRIME ACT (VOCA) PENDING APPLICATION	25,805	25,805	25,805
EMERGENCY FOOD AND SHELTER PROGRAM (EFSP) Phase 38			9,282
CITY OF CEDAR PARK - Quarterly Reimbursement			3,750
CITY OF GEORGETOWN - Full amount normally received in November			
CITY OF HUTTO - Quarterly Reimbursement	2,276		5,224
CITY OF ROUND ROCK - 1/2 in January and 1/2 in April			17,500
CITY OF TAYLOR - Generally in December			
WILLIAMSON COUNTY GENERAL FUND	7,083	7,083	7,083
WILLIAMSON COUNTY AUDITORS OFFICE (Protection Fees)	7,080		7,500
COMMUNITY DEVELOPMENT BLOCK GRANT - CITY OF ROUND ROCK CARES	2,917	2,917	2,917
COMMUNITY DEVELOPMENT BLOCK GRANT - WILLIAMSON COUNTY CARES	10,417	10,417	10,417
COMMUNITY DEVELOPMENT BLOCK GRANT - WILLIAMSON COUNTY			
NON-GOVERNMENT GRANTS	81,954	81,954	81,954
INDIVIDUAL CONTRIBUTIONS	5,708	5,708	5,708
CORPORATE CONTRIBUTIONS	3,750	3,750	3,750
FAITH BASED CONTRIBUTIONS	2,500	2,500	2,500
FOUNDATION CONTRIBUTIONS	2,167	2,167	2,167
EVENT SPONSORSHIPS		15,000	10,000
EVENT TICKET SALES		1,500	1,000
OTHER EVENT REVENUE		55,000	5,000
TOTAL CASH RECEIPTS	174,496	75,580	25,580
Total cash available	466,628	357,334	193,768

CASH PAID OUT	Feb-21	Mar-21	Apr-21
SALARIES EXPENSE	119,615	119,615	123,583
FICA - 7.65% MEDICARE EXPENSE (1.45%) + SOCIAL SECURITY EXPENSE (6.2%)	9,151	9,151	9,454
SUTA - UNEMPLOYMENT EXPENSE	1,667	1,667	1,667
WORKER'S COMPENSATION EXPENSE	625	625	625
RETIREMENT 403B MATCH UP TO 4%	4,943	4,943	4,943
UHC ALL SAVERS HEALTH INSURANCE	10,750	10,750	10,750
TEXHEALTH HEALTH SUBSIDY	-2,640	-2,640	-2,640
UNUM LIFE, LTD, ADD INSURANCE	396	396	396
METLIFE DENTAL INSURANCE	450	450	450
BANK SERVICE CHARGE	63	63	63
CREDIT CARD PROCESSING FEES	1,083	1,083	1,083
PROFESSIONAL AND AUDIT FEES			
DUES AND SUBSCRIPTIONS	1,667	1,667	1,667
INTERPRETER SERVICES	167	167	167
IT SERVICES	1,600	1,600	1,600
NEW HIRE EXPENSE	250	250	250
TRAVEL EXPENSES	250	250	250
STAFF TRAINING & DEVELOPMENT	1,000	1,000	1,000
EMPLOYEE ACKNOWLEDGEMENT	167	167	167
OFFICE SUPPLIES	833	833	833
ADVERTISING	1,440	1,440	1,440
VOLUNTEER EXPENSE	83	83	83
FUNDRAISING EXPENSE	667	667	667
POSTAGE	42	42	42
PRINTING	500	500	500
STORAGE	500	500	500
RENT	5,900	5,900	5,900
PEST CONTROL	48	48	48
JANITORIAL	333	333	333
TERMITE RENEWAL	35	35	35
MAINTENANCE / REPAIRS	417	417	417
SECURITY	100	100	100
COMMUNICATIONS	1,167	1,167	1,167
ELECTRICITY	1,667	1,667	1,667
WATER	100	100	100
WASTE WATER	125	125	125
GAS	79	79	79
TRASH DISPOSAL	417	417	417
PROGRAM EXPENSE	833	833	833
SUPPLIES	833	833	833
GROCERIES	833	833	833
CLIENT SERVICE EXPENSE	833	833	833
BOARD EXPENSE	50	50	50
INSURANCE EXPENSE	1,500	1,500	1,500
SUBTOTAL	170,538	174,810	174,810
CASH PAID OUT	Feb-21	Mar-21	Apr-21
LOAN PRINCIPAL PAYMENT - SHELTER	586	586	586
CAPITAL / ASSET PURCHASES	417	417	417
RESERVES	13,333	13,333	13,333
TOTAL CASH PAID OUT	184,874	189,146	189,146
Cash on hand (end of month)	281,754	168,188	4,622
Cash/avg. monthly exp	1.91	1.14	0.03

8%

HOPE ALLIANCE 2021 BUDGET		2021 Budget	FEDERAL	STATE	CITIES	OTHER
Revenue						
Government Grant Revenue						
Health and Human Services Commission	\$	301,612.00	186625	114987		
SAPCS States	\$	142,379.00		142379		
SAPCS Federal - RPE	\$	100,000.00	100000			
Other Victims Assistant Grant	\$	42,000.00		42000		
General Victims Assistance Grant (CJD VOCA)	\$	81,750.00	81750			
Emergency Food and Shelter Program	\$	25,000.00	25000			
City of Cedar Park	\$	15,000.00			15000	
City of Georgetown	\$	30,504.00			30504	
City of Hutto	\$	15,000.00			15000	
City of Round Rock	\$	35,000.00			35000	
City of Taylor	\$	10,000.00			10000	
Williamson County General Fund	\$	85,000.00				85000
Williamson County District Court	\$	25,000.00				25000
Total Government Grant Revenue	\$	908,245.00	393375	299366	105504	110000
Non-Government Grant Revenue						
Non-Government Grants - Other	\$	983,445.00				
Total Non-Government Grant Revenue	\$	983,445.00				
Contributions						
Contributions- Other						
Individual Contributions	\$	68,500.00				
Corporate Contributions	\$	45,000.00				
Faith Based Contributions	\$	30,000.00				
Foundation Contributions	\$	26,000.00				
Event Sponsorships	\$	60,000.00				
Event Ticket Sales	\$	15,000.00				
Other Event Revenue	\$	140,000.00				
In-Kind Volunteer/Intern	\$	12,000.00				
In-Kind Supplies	\$	50,000.00				
Total Contributions	\$	446,500.00				
Other Revenue						
Misc Income						
Interest Income	\$	300.00				
Total Other Revenue	\$	300.00				
Total Revenue	\$	2,338,490.00				
Expenses						
Payroll Expenses						
Salaries Expense	\$	1,483,000.00				
Medicare Expense	\$	21,500.00				
Social Security Expense	\$	92,000.00				
Unemployment Expense	\$	20,000.00				
Worker's Compensation Expense	\$	7,500.00				
Retirement Benefit	\$	59,320.00				
Health	\$	129,000.00				
Health Subsidy	\$	(31,680.00)				
Life & LTD	\$	4,750.00				
Dental	\$	5,400.00				
Total Payroll Expenses	\$	1,790,790.00				
Bank Expenses						
Bank Service Charge	\$	750.00				
Credit Card Processing Fees	\$	13,000.00				
Interest Expense	\$	2,000.00				
Interest on Lien	\$	1,200.00				
Principal Paid YTD	\$	5,800.00				
Total Bank Expenses	\$	22,750.00				
Operating Expenses						
Professional and Audit Fees	\$	8,000.00				
Dues and Subscriptions	\$	20,000.00				
Interpreter Services	\$	2,000.00				
IT Services	\$	19,200.00				
New Hire Expense	\$	3,000.00				
Travel Expenses/Mileage	\$	3,000.00				
Staff Training & Devel	\$	12,000.00				
Employee Acknowledgement	\$	2,000.00				
Office Supplies	\$	10,000.00				
Advertising	\$	10,000.00				
Volunteer Expense	\$	1,000.00				
Fund Raising Expense	\$	8,000.00				
Postage	\$	500.00				

HOPE ALLIANCE 2021 BUDGET		2021 Budget	FEDERAL	STATE	CITIES	OTHER
Printing	\$	6,000.00				
Storage	\$	6,000.00				
Rent	\$	70,800.00				
Pest Control	\$	576.00				
Janitorial	\$	4,000.00				
Termite Renewal	\$	424.00				
Maintenance/Repairs	\$	5,000.00				
Security	\$	1,200.00				
Communications	\$	14,000.00				
Electricity	\$	20,000.00				
Water	\$	1,200.00				
Wastewater	\$	1,500.00				
Gas	\$	950.00				
Trash Disposal	\$	5,000.00				
Program Expense	\$	10,000.00				
Supplies	\$	10,000.00				
Groceries	\$	10,000.00				
Client Services Expense	\$	10,000.00				
Board Expense	\$	600.00				
In-Kind Volunteer/Intern Exp	\$	12,000.00				
In-Kind Office Supplies	\$	5,000.00				
In-Kind Program Supplies	\$	45,000.00				
Insurance Expense	\$	18,000.00				
Furniture Fixtures and Equipment	\$	4,000.00				
Computer/Software	\$	5,000.00				
Reserves	\$	160,000.00				
Total Operating Expenses	\$	524,950.00				
Total Expenses	\$	2,338,490.00				
Net Ordinary Income	\$	-				

Brown, Graham & Company, P.C.
Certified Public Accountants
9009 Mountain Ridge Drive, Ste 205
Austin, Texas 78759

This representation letter is provided in connection with your audit of the financial statements of Williamson County Crisis Center (the Organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the undersigned date of this letter:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 2, 2020, for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- Significant assumptions used by us in making accounting estimates are reasonable.

Williamson County Crisis Center dba



Survive. Thrive. Prevent.
Allied to End Family & Sexual Violence

1-800-460-SAFE (7233)

1011 Gattis School Road
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Round Rock, Texas 78664
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www.hopealliancetx.org

Richard M. Brown, Ed. D.
Chief Executive Officer

Patty Conner, LCSW
VP, Programs

Zenda Hyden

VP, Finance

Lesla Cantrell, MSL

VP, Resource Development

Board of Directors 2019-2020

President - Charlie Pittman

Past President - Nancy Bowman

Vice President - Sean Barber

Secretary - Virginia Gen

Treasurer - Sally Volling

Diane Bennett

Joanna Davis

Shawn Dick

Valerie Francois

Alan Kelley

Donna Miller

Andrew Norris

Renee Petsche

Sandy Sigman

Janet Vito

Outreach Offices:

Cedar Park

Georgetown

Hutto

Liberty Hill

Taylor

- We are not aware of any related party relationships and transactions that should be accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- We agree with the adjusting journal entries contained in the attached Schedule of Adjusting Journal Entries and they have been posted in the Organization's accounting records.
- We are not aware of any pending or threatened litigation, claims, or assessments, or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with FASB Accounting Standards Codification (ASC) 450, Contingencies, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- We have complied with all contractual agreements, grants, and donor restrictions.
- We have maintained the composition of the Organization's assets in amounts needed to comply with all donor restrictions.
- We have accurately presented the Organization's position regarding taxation and tax-exempt status.
- The bases used for the allocation of functional expenses is reasonable.
- We have included in the financial statements all assets and liabilities under the Organization's control.
- We have designed, implemented, and maintained adequate internal controls over the receipt and recording of contributions.
- Reclassifications between net asset classes are proper.
- Methods and significant assumptions used by management to determine fair values, their consistency in application, and the completeness and adequacy of fair value information for financial statement measurement and disclosure purposes are appropriate.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the Organization from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- There are no significant conditions and events present that impact the Organization's ability to continue as a going concern.

- We have no knowledge of any fraud or suspected fraud that affects the Organization and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others when the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the Organization's financial statements communicated by employees, former employees, analysts, regulators, or others.
- We have no knowledge of noncompliance or suspected noncompliance with laws, regulations, contracts, and grant agreements whose effects should be considered when preparing financial statements.
- We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements and we have not consulted legal counsel concerning litigation or claims.
- We have disclosed to you the identity of the Organization's related parties, as applicable, and all the related party relationships and transactions of which we are aware.


Non-Attest Services

- In regards to all non-attest services performed by you, we:
 - Made all management decisions and perform all management functions.
 - Designated an individual with suitable skill, knowledge, or experience to oversee the services.
 - Evaluated the adequacy and results of the services performed.
 - Accepted responsibility for the results of the services.
 - Established and maintained internal controls, including monitoring ongoing activities.

Signed: 

Title: CEO

Date: 9/1/2020

Signed: 

Title: VP, FINANCE

Date: 9/1/2020

**Williamson County Crisis Center
2019 Audit
Subsequent Event Questionnaire**

Please indicate subsequent to December 31, 2019 through the current date, as to whether:

1. There have been any new commitments, borrowings, or guarantees entered into by the Organization other than new note agreement disclosed within Note 11 to the financial statements.
2. There have been any developments regarding contingencies (i.e., any new pending or threatened litigations or reports of noncompliance) with regards to the Organization since we last spoke on these matters.
3. Any unusual accounting adjustments have been made or are contemplated.
4. There are commitments or plans for major purchases or sales of assets.
5. Any assets have been appropriated by government or destroyed, for example, by fire or flood.
6. Any events have occurred or are likely to occur that will bring into question the appropriateness of accounting policies used in the financial statements.
7. Any events have occurred that are relevant to the recoverability of assets.
8. Any events have occurred that are relevant to the measurement of estimates or provisions made in the financial statements.
9. There is any expiration or cancellation of significant insurance coverage.
10. There are any new regulatory requirements or laws that could adversely affect the Organization.
11. Any liabilities are in dispute or being contested.
12. There have been any losses of significant donors, major suppliers, or key management employees.
13. There are any related-party transactions not previously reported.
14. There are any other subsequent events that require accrual or disclosure in the financial statements.



☒ None other than the new note agreement disclosed within Note 11 to the financial statements.

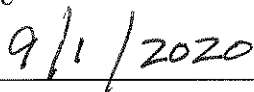
☐ Previously undisclosed subsequent events are listed as follows:



Signature



Title



Date