

Georgetown Backpack Buddies

GHF COVID-19 Relief Fund - September 2020

Georgetown Backpack Buddies

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Application Form

COVID-19 Relief Effort

***PLEASE REFER TO GHF'S COVID-19 RELIEF FUND DESCRIPTION FOR COMPLETE ELIGIBILITY INFORMATION.** Applicants must align with GHF's established guidelines for its target population & geographic area. **In all cases, special emphasis will be given to efforts that help the most vulnerable people in our community.**

Title of Organization's Relief Effort*

Georgetown Backpack Buddies

Type of Organization*

Please define your organization type. Are you a 501c3 nonprofit organization? A church or faith-based organization? Other?

501c3

Amount Requested*

Please provide an exact dollar amount requested not to exceed \$25,000.

\$15,000.00

Type of Support*

If funded, are your relief efforts intended to:

Support community members hardest hit by COVID-19

Type of Relief*

What type of relief are you providing (check all that apply)?

Food

COVID-19 Challenges*

What are the most pressing COVID-19-related challenges your organization is facing at this time? What adjustments have you made to address these challenges?

We are having difficulty being able to purchase food as we normally do from our suppliers. We are investigating increasing the number of suppliers from whom to purchase food.

The cost of food is also increasing, currently by about 30%. We are intensifying our fund raising efforts to ensure we can serve all the food insecure children who request weekend food packs.

Keeping our volunteers safe is of paramount importance. We have instituted practices to ensure that our volunteers follow good safety and hygiene practices.

Client/Target Population Challenges*

What are the most pressing COVID-19-related challenges faced by your client/target population right now? What adjustments have you made to address these challenges?

Although we do not have any hard data yet, it is reasonable, considering the difficult economic times, to anticipate that we will have an increase in the number of students who are food insecure and qualify for our weekend food pack program. We are in regular communications with the GISD Guidance and Wellness director and school counselors to provide food help where needed.

Evolving Challenges*

How do you anticipate these challenges - both for your organization and target population - will evolve over the next 6-12 months?

We expect that the number of children needing weekend food will increase. Our challenge will be to be able to purchase enough food to feed every student who applies. Backpack Buddies will serve both the students receiving their education online at home and those that elect to attend at the school campuses. This will require additional logistics and resources.

Organizational Adjustments*

What changes or shifts prompted by COVID-19, if any, have been or will be made by your organization in order to continue to achieve your mission?

Normally a large percentage of the weekend food bags are packed at individual schools. Because of the restrictions placed on non-essential personnel being in school buildings, we will have to do all the packing at our rooms at the old Carver site while following CDC food handling and social distancing practices. We also have had to adjust to how we get the food packs to those students who have chosen to learn remotely. Fortunately, we have been able to partner with the GISD Transportation Department to have the school buses deliver the food packs to the individual remote learning student homes.

Mitigation of Systemic Barriers*

How does your organization serve individuals and families experiencing systemic barriers to weather the economic and health effects of COVID-19?

We will deliver the food to those students who are learning on-campus through the counselors and for those learning remotely utilizing the GISD school buses to deliver the food packs to the individual student homes.

Single Sentence Description*

Describe the relief efforts for which you are seeking funding, detailing how you will provide support for those in need.

All of the funding will be used to purchase food for the students we serve.

COVID-19 Relief Description*

Please specifically indicate how those affected will benefit from your relief efforts. Describe who will be served, how eligibility for services will be determined, how you will reach the individuals and families you hope to serve, and describe your process for implementation. If this relief funding will be used to support your organization's operations and programs, please describe the need for these funds and how they will be used.

This funding will be used to purchase food for the weekend student food packs. Students who qualify for the free/reduced price school meal program are eligible for our program. Students are signed up when they register for the school year or by the counselors. The number of students in the program are provided to us weekly by each school counselor.

Implementation Timeframe*

How long do you anticipate it will take you to develop and implement your relief efforts? Please include the duration of time you anticipate offering these services.

We are planning to provide the food packs to the Backpack students beginning August 28, the first full week of school, and continuing through the end of the school year.

Collaboration

If you are collaborating your relief efforts with other organizations, please list these organizations here and describe the nature of the collaboration.

We collaborate with GISD which provides Backpack Buddies with several rooms (at the old Carver site) for the storage and handling of food and with the GISD Transportation Department to deliver weekly food packs to the homes of students learning remotely.

Central Texas Food Bank to obtain food at below retail cost for the food items they have available that meet the size, quantity and type needed by Backpack Buddies.

Number of People Served*

Please provide an estimate of the total number of people you hope to serve through this relief effort. Be sure to include an estimate of Georgetown residents served as well.

1100

Expected Outcome(s)*

What do you expect the outcome(s) of the relief effort to be? How do you plan to assess results?

Students will come to school on Monday better nourished and ready to learn. Feedback from teachers and counselors will be used to assess results. We will also survey parents, students, counselors, principals and teachers to obtain their feedback.

Budget*

Specifically detail program costs with rationale for each line item. Indicate the number of individuals and families that you can serve with the funds requested. Be sure to include overhead and indirect costs, with rationale.

BPB 2020-2021 Budget Increase to Account for Increase in Food Costs.xlsx

Prior Fiscal Year Balance Sheet*

Attach PDF.

Backpack Balance Sheet 063020.pdf

Prior Fiscal Year Income Statement*

Attach PDF.

Backpack P&L 2019-2020 vx budget.pdf

Other Sources of COVID-19 Support*

Please list all other COVID-19 sources for which you have received or applied for funds, including federal, state, local, and private. Provide requested amount, date of request, anticipated response date or date received, and how you are using or plan to use the funding.

United Way for Greater Austin and Austin Community Foundation All Together ATX grant in the amount of \$15,000

Georgetown Health Foundation COVID-19 May Relief Fund Grant in the amount of \$15,000

Sharing This Application

We have an opportunity to share information with Chisholm Trail Communities Foundation should their Fund Advisors be interested in supporting the programs that apply through this process. May we share this application and/or information about your relief effort with Chisholm Trail Communities Foundation?

Yes, share application

Brief Funding Agreement*

Please read the following information, and click "I agree" below before submitting your application.

If funds are granted, my organization will enter into a grant agreement which will require the following along with other standard requirements:

- We agree to spend all the grant funds, as described herein, during the grant period.
- We agree, if we cannot spend all grant funds during the grant period, to request a grant extension. If a grant extension is not granted, or if funds cannot be spent during the extension period, we agree that we will return all remaining funds.
- We confirm that the organization is in good standing with all appropriate local, state and federal governmental bodies and/or regulatory agencies with jurisdiction over the organization and its activities.

- We agree to submit a final grant report.

I Agree

File Attachment Summary

Applicant File Uploads

- BPB 2020-2021 Budget Increase to Account for Increase in Food Costs.xlsx
- Backpack Balance Sheet 063020.pdf
- Backpack P&L 2019-2020 vx budget.pdf

GEORGETOWN BACKPACK BUDDIES - 7/1/2020-6/30/2021 Budget Approved 5/21/2020

MONTH	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TOTAL
Income													
Individuals	\$660.00	\$700.00	\$700.00	\$900.00	\$1,500.00	\$1,600.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,350.00	\$1,350.00	\$13,560.00
Churches	\$1,500.00	\$1,500.00	\$1,500.00	\$1,600.00	\$1,600.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,100.00	\$2,100.00	\$2,200.00	\$2,200.00	\$22,300.00
Grants	\$0.00	\$0.00	\$2,500.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,400.00	\$4,000.00	\$102,900.00
Other	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$4,000.00
Investment Account Income	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$6,000.00
Total Income	\$2,160.00	\$2,200.00	\$7,200.00	\$32,500.00	\$3,100.00	\$6,100.00	\$3,200.00	\$3,200.00	\$5,800.00	\$3,300.00	\$70,950.00	\$9,050.00	\$148,760.00
Expenses													
Food	\$7,000.00	\$8,000.00	\$9,500.00	\$10,500.00	\$12,500.00	\$13,500.00	\$13,500.00	\$13,500.00	\$13,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$135,000.00
Professional Development	\$0.00	\$0.00	\$500.00	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	\$300.00	\$0.00	\$0.00	\$2,000.00
Supplies & Equipment	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$600.00
Truck - Fuel & Maint.	\$0.00	\$700.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	\$900.00
Truck - Insurance & Registration	\$200.00	\$1,190.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,390.00
Liability/D&O Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.00	\$1,550.00
Audit Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Credit Card/Paypal Fees	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$720.00
Other Expense	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$600.00
Total Expenses	\$7,410.00	\$9,950.00	\$10,210.00	\$10,710.00	\$13,010.00	\$13,710.00	\$20,160.00	\$13,560.00	\$13,660.00	\$12,510.00	\$12,060.00	\$11,810.00	\$148,760.00
Net Profit	-\$5,250.00	-\$7,750.00	-\$3,010.00	\$21,790.00	-\$9,910.00	-\$7,610.00	-\$16,960.00	-\$10,360.00	-\$7,860.00	-\$9,210.00	\$58,890.00	-\$2,760.00	\$0.00
Notes:													
1. increased food costs by 20% (\$21,000) over prior approved budget													
Increased grants by \$21,000 to balance the increase in food costs													

Georgetown Backpack Buddies
Balance Sheet
As of June 30, 2020

ASSETS

Current Assets

First Texas Bank Checking \$60,974.72
Food Inventory \$8,855.00

\$69,829.72

Fixed Assets

2014 Chevrolet box truck \$18,772.00

\$18,772.00

Long Term Investments

Backpack Investment Fund \$98,065.98

\$98,065.98

TOTAL ASSETS

\$186,667.70

LIABILITIES

Liabilities

\$0.00

\$0.00

TOTAL LIABILITIES

\$0.00

NET WORTH (Assets - Liabilities)

\$186,667.70

GEORGETOWN BACKPACK BUDDIES - PROFIT AND LOSS REPORT														
MONTH	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL	BUDGET
Income														
Individuals	\$1,500.00		\$600.00	\$100.00		\$3,127.55	\$0.00		\$220.46	\$1,723.45	\$570.25	\$719.15	\$8,560.86	\$11,550.00
Churches	\$650.00	\$525.00	\$1,814.99	\$2,920.00	\$1,080.00	\$2,105.00	\$750.00	\$125.00			\$300.00	\$150.00	\$10,419.99	\$16,500.00
Grants				\$16,450.00						\$44,000.00		\$15,000.00	\$75,450.00	\$71,500.00
Other							\$1,000.00			\$97.50	\$170.54		\$1,268.04	\$1,690.00
Investment Account			\$1,623.57			\$5,500.76			-\$12,522.32			\$12,399.52	\$7,001.53	\$4,000.00
Total Income	\$2,150.00	\$525.00	\$4,038.56	\$19,470.00	\$1,080.00	\$10,733.31	\$1,750.00	\$125.00	-\$12,301.86	\$45,820.95	\$1,040.79	\$28,268.67	\$102,700.42	\$105,240.00
Expenses														
Food	\$1,017.49	\$1,959.72	\$9,846.13	\$9,181.82	\$15,891.37	\$8,782.80	\$13,504.60	\$7,000.09	\$10,872.76	\$6,739.83	\$1,874.28	\$8,104.85	\$94,775.74	\$97,400.00
Supplies & Equipment		\$75.76	\$13.35	\$11.91	\$29.01		\$156.07			\$35.32	\$22.89	\$154.78	\$499.09	\$400.00
Truck - Fuel & Maint.		\$83.80		\$57.53									\$176.70	\$900.00
Truck - Insurance & Registration	\$135.50	\$1,073.00											\$1,208.50	\$1,390.00
Accounting Fees			\$386.00			\$338.00	\$405.20		\$260.00			\$215.00	\$1,604.20	\$1,000.00
Credit Card/Paypal Fees			\$3.20			\$5.75							\$8.95	\$600.00
Liability Insurance											\$1,509.00		\$1,509.00	\$1,550.00
Other Expense	\$90.91				\$130.13		\$40.00		\$708.71		\$5.00	\$60.00	\$1,034.75	\$2,000.00
Total Expenses	\$1,243.90	\$3,192.28	\$10,248.68	\$9,251.26	\$16,050.51	\$9,126.55	\$14,105.87	\$7,000.09	\$11,841.47	\$6,810.52	\$3,411.17	\$8,534.63	\$100,816.93	\$105,240.00
Net Profit	\$906.10	-\$2,667.28	-\$6,210.12	\$10,218.74	-\$14,970.51	\$1,606.76	-\$12,355.87	-\$6,875.09	-\$24,143.33	\$39,010.43	-\$2,370.38	\$19,734.04	\$1,883.49	\$0.00